



The October 24, 2017 School Council Meeting for Haven Elementary School was called to order at 4:35pm in the main office conference room by Rev. Ray Singleton who led the group in reciting the Pledge of Allegiance.

Members in attendance for the Council's second meeting included:

- Elected Parent Representatives – Ms. Fallon Glover, Rev. Ray Singleton, Council Chair, & Ms. Leslie Stevens
- Elected Teacher Representatives – Ms. Candas Brown and Ms. Aubrey Tate
- Business Partner – Ms. Stephanie Johnson, SunTrust Bank, Council Secretary
- Principal – Ms. Dionne Young, Council Co-Chair
- Other – Mr. Charles McMillan, McMillan and Associates

The “Quote of the Day” was shared by Ms. Johnson.

- “Education is the most powerful weapon which you can use to change the world.” Nelson Mandela

Rev. Singleton then introduced Mr. Charles McMillan who conducted the council's annual training.

School Council Annual Training – Mr. Charles McMillan

Mr. McMillan opened by thanking all council members for their involvement with Haven by stressing how important parental and community support and engagement is to the success of the school and its' students.

Materials distributed to the group included the “School Council Initiative: A Fact Sheet” and the “School Council Initiative: School Council Brochure (revised)”. (A copy of the *Georgia School Council Law (July 1, 2007)* was given to the council's secretary which will be an attachment when the minutes are disbursed electronically.) Discussion points Mr. McMillan shared are as follows:

- The Georgia Council School Law was established by the Georgia General Assembly and requires that each **public school** in the state must have a body. (Charter schools and turn-around schools have a different body and are not required to also have a council.)
- The purpose of the council is to give guidance to the principal, superintendent, and local school board regarding student achievement and school improvement.
- The council is an **advisory group** that is **required to meet at least four (4) times per year**.
- The body is to be comprised of parents, teachers, the school's principal, and business/community partners.
- Teacher representatives must be teachers and are elected by teachers. (No other school staff can serve as a teacher representative.)
- Parent representatives are elected by parents. “Parents” are to be the majority of the council's membership and must have a child at Haven. Additionally, parents cannot be an employee of Haven.
- Business/community partners are confirmed by the council.
- The council has three officers:
 - Chair/President – By law, this position must be filled by a parent.
 - Co-Chair/Vice President – Can be any other council member, but is typically the school's principal.
 - Secretary – Can be any other council member.
 - A council can have other officers if voted upon and included in the by-laws for the council.
- The council's year runs from July 1st – June 30th.
- All regular meetings are open to the public and media. All minutes must be kept available for public review and presented if requested.
 - Meetings that are held to discuss, interview, and vote on a new principal are closed to the public, but the final decision (outcome of the vote) is to be made available to the public.
 - The council's selection of a principal is a **recommendation** that is made to the superintendent who retains the final hiring decision.
- The School Council is advisory in nature and does not have authority over the day-to-day operations of the school nor does it have any authority pertaining to personnel/ HR matters other than the advisory role when hiring a new principal.

- If the council should have a special call meeting, the media has to be alerted 24 hours in advance.

In concluding his training, Mr. McMillian directed council members to the back of the *School Council Initiative Brochure* emphasizing the bullet that states: “[The School Council] Exists to provide advice, assistance and recommendations on matters relating to student achievement and school improvement.”

Mr. McMillan opened the floor for questions and with there being none, he told the body he could be contacted by phone or email as listed on the front of the *School Council Initiative Brochure*.

Principal’s Report – Ms. Young

Ms. Young shared the following information with the members that were present:

- Haven’s College & Career Ready Performance Index (CCRPI) results should be available at the next meeting. The benchmark for Haven was a score of 60 or higher and the school is hoping for a favorable outcome.
- Teachers are continuing to receive training and support for the new Eureka Math and Balanced Literacy curriculums.
- Haven’s Measures of Academic Progress (MAP) test scores in reading and math should also be available at the next council meeting.
- Students’ report cards were distributed on October 22nd. Report cards were grouped by performance (Below 60, 60 – 70, 70 – 80, 80 – 90, 90 – 100) for teachers to compare report card grades against standardized test scores to see where the two might be unaligned and performance deficiencies could be addressed.

Upcoming Events and Announcements – Ms. Young

- **October 23rd – 27th** – Red Ribbon (Drug Prevention) Week
- **November 7th, 8th, and 9th** – Haven’s annual Real Men Read Event will be held from 9:00am – 2:00pm. This is the 10th year for this literacy event that encourages male involvement at the school.
- **November 16th** – Curriculum Night featuring Eureka Math and Balanced Literacy. District personnel will provide training on the curricula and classroom teachers will have samples of materials for parents to see and experience what their children are learning.
- **Haven School Council Meeting Dates** (All meetings will be held at 4:30pm in the main office conference room.)
 - Tuesday, November 14, 2017
 - **No Meeting – December 2017**
 - **No Meeting – January 2018**
 - Tuesday, February 20th
 - Tuesday, March 20th
 - **No Meeting – April 2018**
 - Tuesday, May 15, 2018
- Ms. Johnson reminded council members about the **Million Book Challenge** and encouraged all to bring new or gently used books to help Haven towards its’ goal of collecting 12,000 books.

With there being no further comments or questions, Rev. Singleton adjourned the meeting at 5:15.

Respectfully submitted,

Stephanie M. Johnson

Stephanie M. Johnson, Secretary