

# May Howard Elementary School Council | MINUTES

Meeting date | time 8/22/2017 6:45 AM | Meeting location *Howard Elem Conference Room*

Attendees: (List Name)

<b>Chairperson</b>	
<b>Principal</b>	Tahisha Wright
<b>Teachers</b>	Stephen Salley, Cheryl Murray
<b>Parents</b>	Frankie Brooks
<b>Business/Community Partners</b>	Julie Olsen

Guest and others attending

Shawn Kachmar, Board Member, District 4	Charles McMillan
Lesley Taylor	Dan Ailes

## AGENDA TOPICS

TOPIC	DISCUSSION and Summary*
<b>Opening: Pledge Allegiance/Inspiration</b>	
<b>APPROVAL OF MINUTES:</b>	Minutes were unable to be approved due to lack of quorum
<b>OLD BUSINESS:</b>	<ul style="list-style-type: none"> <li>• Construction Update                             <ul style="list-style-type: none"> <li>○ Estimated beginning/mid-September for completion of playgrounds and parking lot</li> <li>○ Punch list – contractors working diligently to take care of necessary items</li> <li>○ Craig Zuck providing assistance for safety/maintenance needs</li> </ul> </li> </ul>
<b>PRINCIPAL'S REPORT:</b>	<ul style="list-style-type: none"> <li>• Introduction of new Interim Principal, Tahisha Wright</li> <li>• Outgoing Principal, Lesley Taylor, will now be the Director of School Improvement for School Governance</li> <li>• Curriculum Updates – District implementing two new initiatives, Balanced Literacy and Eureka Math</li> </ul>
<b>OTHER REPORTS:</b>	<ul style="list-style-type: none"> <li>• Mr. Shawn Kachmar, Board Member District 4 –                             <ul style="list-style-type: none"> <li>○ He is Chair of Capital Improvements Committee – involved in post phase of construction, analysis of budget</li> <li>○ Aware of concerns about bus loop, height of cover, and fixing curb</li> <li>○ Work through Craig Zuck and Vanessa Miller-Kaigler, however, if we continue to have concerns contact Mr. Kachmar</li> </ul> </li> </ul>
<b>NEW BUSINESS:</b>	<ul style="list-style-type: none"> <li>• Replacement procedures for Brent Lowry, parent representative (Chairperson) who no longer has student at May Howard and Sarah Rayfield, parent rep who moved –                             <ul style="list-style-type: none"> <li>○ Mr. Charles McMillan explained process for elections of new Parent Representatives. The district will have a representative to supervise election (counting of votes)</li> </ul> </li> <li>• Operation Beacon                             <ul style="list-style-type: none"> <li>○ New Initiative for Volunteers</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Stringent application process for anyone volunteering in schools</li> <li>○ Tiered system – Tier 1 &amp; 2 volunteers around school (PTA, Book Fair, etc) Tier 3 – working one-on-one with students</li> <li>○ Mrs. Pierce is May Howard’s Volunteer contact person</li> </ul> <ul style="list-style-type: none"> <li>● School Attendance <ul style="list-style-type: none"> <li>○ Letter going home in Communications folder explaining how student attendance effects our CCRPI – full 10 points available</li> <li>○ We did not receive full points – sickness and family vacations hurt us</li> <li>○ Attendance Committee meets weekly to address attendance</li> <li>○ Mr. Kachmar shared BOE perspective – now approving calendars in advance so that families can plan accordingly</li> </ul> </li> <li>● May Howard Friends Facebook page <ul style="list-style-type: none"> <li>○ Mrs. Taylor explained that this is an excellent page for parents to communicate and get information</li> </ul> </li> <li>● Balanced Literacy / Eureka Math Update <ul style="list-style-type: none"> <li>○ Mrs. Murray provided overview of Balanced Literacy and Eureka Math</li> <li>○ Teachers are doing great job implementing both new initiatives</li> <li>○ We have Literacy Champions and Math Champions- teacher from each grade level received training and will be our ‘experts’ leading the way</li> <li>○ District is providing copies of Teacher Editions and Student Workbooks for Eureka Math.</li> <li>○ Mrs. Taylor ordered each teacher a demonstration rekenrek.</li> <li>○ Each teacher received manual for Balanced Literacy, however, schools have not received necessary books, materials needed to fully implement Balanced Literacy</li> </ul> </li> <li>● Class size update <ul style="list-style-type: none"> <li>○ Current enrollment approx. 704 students</li> <li>○ Didn’t lose any homeroom teachers</li> <li>○ Did lose ESOL teacher position and SPED para position</li> <li>○ Still in need of Teacher on Loan</li> </ul> </li> </ul>		
<b>SPECIAL PRESENTATIONS:</b>			
<b>UPCOMING EVENTS:</b>			
<b>Other:</b>			
<b>NEXT MEETING DATE:</b>	Friday, October 6, 2017 6:45 am	<b>ADJOURNED:</b>	

\*Attached additional information to any agenda item as necessary