

MINUTES OF THE WINDSOR FOREST HIGH SCHOOL COUNCIL

SCHOOL COUNCIL MEETING

December 7, 2016

The Windsor Forest School Council met in regular session on December 7, 2016 at 1:00pm.

The meeting was held at Windsor Forest High School, Main Conference Room.

School Council Members present:

Derrick Butler, Michele Hooker, Zena McClain-Haymon, Diane Robinson, Korey Singleton, Gordon Teems, Ray Truitt, Mel Whitehead,

School Council Members absent:

Dana Davis, Captain Lenny Gunther, Barbara Shamberger, Leroy Zimmerman

Minutes from Meeting

1. Call to Order

Meeting called to order at 1:00pm.

2. Agenda, Philosophy, and Norms

Principal Butler distributed the agenda and reviewed school council membership requirements and roles; bylaws will be shared with members; meetings are open to the public.

3. Introduction of School Council Members & Election of Officers

Officer for the 2016-2017 school year will be:

President – Diane Robinson (continuing)

Vice President – Derrick Butler (continuing)

Secretary – Michele Hooker (nominated by Principal Butler, seconded by Mr. Teems, approved by voice vote without opposition)

New and returning members were encouraged to attend the School Council training sessions scheduled for Wednesday, December 14th at 4:30pm at Pulaski Elementary.

4. Report of Principal

Principal Butler reported to the school council on the following:

- 2016-2017 School Accountability Plan (SAP)
 - Reviewed the SAP and discussed the district priority focus areas of achievement, climate, and community engagement.
 - For the goal of improving student achievement, the strategies of focused standards-based instruction and collaboration were addressed.
 - Trends show increasing graduation rate and a continued focus on advanced and accelerated course enrollment and International Baccalaureate (IB) participation.
 - For the climate goal, positive disciplinary trends were discussed, specifically an overall decrease in incidents since the beginning of the year.
 - A brief discussion occurred in response to a member question on school/administrative responses to bullying incidents. A potential "Bullying Summit" was mentioned.
 - Principal Butler reminded the council members that the SAP is a fluid document that staff is engaged in working with and improving to do what is best for our students.

- CCRPI Update
 - Principal Butler shared that the CCRPI results for 2016 would be released to the public on December 8, 2016 and would share with staff to continue to improve instructional focus for the remaining 2016-2017 school year.

- Future School Council Meetings
 - Principal Butler addressed the potential need to consider adjusting school council meeting times so that do not conflict with school board meeting times so that members who wish to attend both may do so.

5. Community News/Business Partner Updates

There is an "Alumni Event" in the works as 2017 marks the 50th anniversary of Windsor Forest High School. In June 2017, there will be a community celebration; in the planning stages at this time.

The cafeteria will be undergoing renovations from mid-December until approximately mid-February.

6. Open Discussion

A council member asked about PTA membership, specifically how many parents and teachers were involved. Principal Butler responded that Mrs. Shamberger (absent) or Mr. Platts, the administrator who coordinates with the PTA, would have that information. However, upcoming PTA meetings would be held in conjunction with the winter band and chorus concerts to be held on Tuesday, December 13th and Thursday, December 15th.

7. Adjournment

With no further business to come before the school council, the meeting was adjourned at 2:15pm.

**[The next meeting of the Windsor Forest School Council
will be held on February 8, 2017]**