

**MINUTES OF THE WINDSOR FOREST HIGH SCHOOL COUNCIL  
SCHOOL COUNCIL MEETING  
November 1, 2017**

**The Windsor Forest School Council met in regular session on November 1, 2017 at 5:30pm.**

**The meeting was held at Windsor Forest High School, Media Center.**

**School Council Members present:**

Derrick Butler, Wakanda Edwards, Wanda Frazier, Michele Hooker, Valerie Rogers, Ray Truitt,

**School Council Members absent:**

Dana Davis, Marcia Palmer, Arnjea Riley, Korey Singleton, Leroy Zimmerman

**Additional Guests present:**

Charles McMillan, McMillan & Associates

**Minutes from Meeting**

**1. Call to Order**

Meeting called to order at 5:38pm. A required quorum of parent representatives was not present to make the meeting official.

**2. Agenda, Philosophy, and Norms**

Principal Butler distributed the agenda, WFHS school council bylaws, and the most recent WFHS newsletter; as meetings are open to the public, guests were welcomed.

**3. Review of School Council Bylaws, Training, Election of Officers**

Mr. McMillan conducted annual school council training for the members present. Members reviewed the bylaws and the role of the school council in advising the principal.

As the required quorum for conducting official business was not met, the election of officers for SY17-18 was set aside for a future meeting.

Additionally, a discussion was initiated by Mr. Butler among the members present to discuss the best time of the day for future school council meetings. It was generally agreed upon that daytime meetings were more convenient. Mr. Butler will confirm via email with members not present.

**4. Adjournment**

The meeting was adjourned at 6:14pm.

**[The next regular meeting of the Windsor Forest School Council  
will be held December 6, 2017 at 12:00 in the WFHS Media Center Conference Room]**