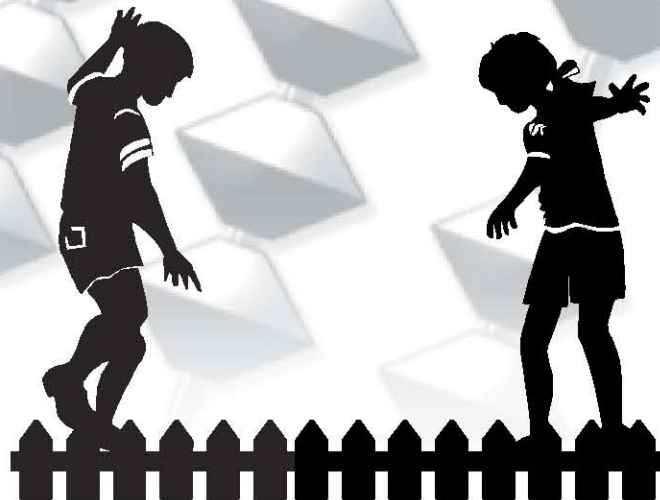




Budget

FINANCIAL SERVICES



SAVANNAH-CHATHAM COUNTY PUBLIC SCHOOLS

The Division of Financial Services has primary staff responsibility for all aspects of financial management and procurement for the School System. Finance staff members are responsible for planning, organizing, coordinating, directing, and controlling of the accounting, budgeting, financial management, investment and procurement. The mission of the Division of Finance is to ensure financial stability through proper and prudent management of the fiscal resources of the school system. This mission is accomplished through maximizing revenues from all sources, monitoring expenditures, investing prudently, obtaining the highest quality goods and services at economical prices, and serving both our internal and external customers in a timely and efficient manner.

Financial Services Goals and Objectives

Goal - Improve the district's financial accountability in order to support the district's goals.

Objectives

- Continue to receive Government Finance Officers Association (GFOA) award on Budget.
- Continue to receive Association of School Business Officials (ASBO) International and GFOA awards on Comprehensive Annual Financial Report (CAFR).
- Continue to receive the Meritorious Budget Award from the Association of School Business Officials(ASBO)

Goal - Improve the communication of the district's financial accountability to internal and external parties.

Objectives

- Post Fiscal Year 201F CAFR to district web site.
- Post quarterly financial reports to district web site within 10 days of submittal to school board.

Goal - Improve documentation of financial processes (policies, procedures, operating processes, instruction manuals, etc.) to enhance continuity of well-defined processes.

Objectives

- Complete review and update of all Board policies assigned to Finance.
- Update Student Activity Fund Accounting Handbook.

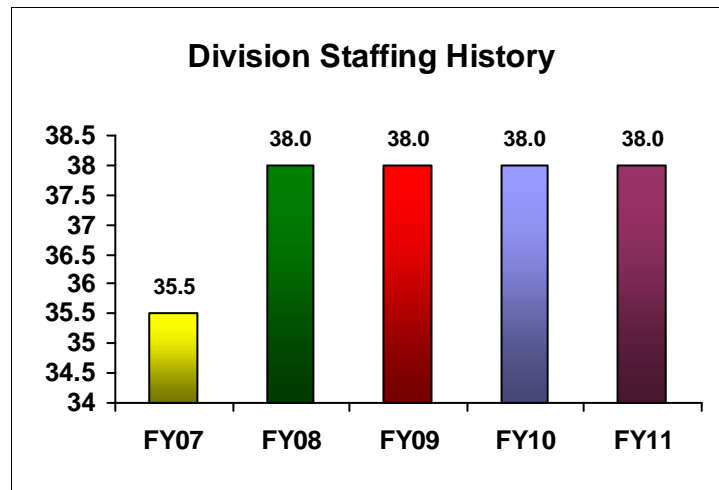
Goal - Support district efforts to obtain funding to replace and/or improve facilities.

Objective

- Prepare appropriate financial documentation needed for district's efforts to obtain funding for facilities.

Financial Services

		FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Modified Budget	FY 2011 Adopted Budget	%Change FY 2010 to FY 2011
OPERATING EXPENDITURES							
10	Base Salary	1,508,959	1,622,359	1,868,046	1,938,748	1,944,123	0.3%
11	Other Salary	52,770	62,478	55,520	14,206	14,206	0.0%
Total Salaries		\$1,561,728	\$1,684,837	\$1,923,566	\$1,952,954	\$1,958,329	0.3%
20	Fringe Benefits	311,774	328,770	376,212	554,222	580,950	4.8%
Total Benefits		\$311,774	\$328,770	\$376,212	\$554,222	\$580,950	4.8%
30	Purchased Services	79,236	84,306	87,359	89,015	78,742	-11.5%
31	Utilities	26,473	27,165	12,257	15,363	16,563	7.8%
40	Supplies	33,638	78,532	33,667	48,660	53,443	9.8%
41	Books	5,082	4,659	5,679	3,065	3,240	5.7%
50	Equipment	13,976	31,204	22,088	19,548	24,258	24.1%
Total Other Operating Expenses		\$158,405	\$225,865	\$161,051	\$175,651	\$176,246	0.3%
TOTAL BUDGET		\$2,031,907	\$2,239,473	\$2,460,829	\$2,682,827	\$2,715,525	1.2%



Financial Services

		FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Modified Budget	FY 2011 Adopted Budget	%Change FY 2010 to FY 2011
Accounting							
10	Base Salary	228,652	285,118	353,286	398,507	396,319	-0.5%
11	Other Salary	170	1,546	176	347	347	0.0%
Total Salaries		\$228,822	\$286,664	\$353,462	\$398,854	\$396,666	-0.5%
20	Fringe Benefits	49,064	58,396	71,826	108,373	116,265	7.3%
Total Benefits		\$49,064	\$58,396	\$71,826	\$108,373	\$116,265	7.3%
30	Purchased Services	19,756	6,153	3,493	9,329	8,829	-5.4%
31	Utilities	2,688	2,555	83	1,755	1,755	0.0%
40	Supplies	6,491	5,864	8,689	12,550	13,050	4.0%
50	Equipment	3,274	2,502	3,372	2,625	2,625	0.0%
Total Other Operating Expens		\$32,209	\$17,074	\$15,638	\$26,259	\$26,259	0.0%
TOTAL BUDGET		\$310,094	\$362,134	\$440,925	\$533,486	\$539,190	1.1%

Budgeting Services							
10	Base Salary	261,530	293,766	319,710	313,560	319,710	2.0%
Total Salaries		\$261,530	\$293,766	\$319,710	\$313,560	\$319,710	2.0%
20	Fringe Benefits	53,135	58,189	62,360	88,836	93,770	5.6%
Total Benefits		\$53,135	\$58,189	\$62,360	\$88,836	\$93,770	5.6%
30	Purchased Services	7,078	16,422	11,856	13,427	13,800	2.8%
31	Utilities	4,412	3,755	-227	1,697	2,897	70.7%
40	Supplies	14,032	11,081	4,572	6,889	3,219	-53.3%
50	Equipment	795	5,549	0	0	2,097	N/A
Total Other Operating Expens		\$26,318	\$36,807	\$16,201	\$22,013	\$22,013	0.0%
TOTAL BUDGET		\$340,982	\$388,763	\$398,271	\$424,409	\$435,493	2.6%

Chief Financial Officer							
10	Base Salary	242,486	245,814	258,984	254,291	258,984	1.8%
11	Other Salary	0	362	0	1,591	1,591	0.0%
Total Salaries		\$242,486	\$246,176	\$258,984	\$255,882	\$260,575	1.8%
20	Fringe Benefits	45,884	45,876	48,587	80,202	85,736	6.9%
Total Benefits		\$45,884	\$45,876	\$48,587	\$80,202	\$85,736	6.9%
30	Purchased Services	5,364	4,705	3,288	8,200	8,200	0.0%
40	Supplies	1,183	39,180	1,341	4,788	4,788	0.0%
41	Books	5,082	4,659	2,102	2,700	2,700	0.0%
50	Equipment	5,895	11,671	4,547	15,255	15,255	0.0%
Total Other Operating Expens		\$17,523	\$60,214	\$11,278	\$30,943	\$30,943	0.0%
TOTAL BUDGET		\$305,893	\$352,266	\$318,849	\$367,027	\$377,254	2.8%

Financial Services

		FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Modified Budget	FY 2011 Adopted Budget	%Change FY 2010 to FY 2011
Church P-K Site							
30	Purchased Services	0	0	0	300	0	-100.0%
40	Supplies	0	0	1,073	7,364	8,084	9.8%
41	Books	0	0	3,577	365	540	47.9%
Total Other Operating Expens		\$0	\$0	\$4,650	\$8,029	\$8,624	7.4%
TOTAL BUDGET		\$0	\$0	\$4,650	\$8,029	\$8,624	7.4%

Disbursements							
10	Base Salary	529,831	549,726	564,496	569,155	574,948	1.0%
11	Other Salary	13,404	21,984	30,270	11,317	11,317	0.0%
Total Salaries		\$543,234	\$571,710	\$594,766	\$580,472	\$586,265	1.0%
20	Fringe Benefits	112,511	116,614	120,020	162,408	169,502	4.4%
Total Benefits		\$112,511	\$116,614	\$120,020	\$162,408	\$169,502	4.4%
30	Purchased Services	34,681	40,105	36,756	33,180	32,180	-3.0%
31	Utilities	14,760	14,770	1,350	9,429	9,429	0.0%
40	Supplies	9,173	12,775	12,435	13,697	14,697	7.3%
50	Equipment	0	3,357	15,141	1,668	1,668	0.0%
Total Other Operating Expens		\$58,614	\$71,006	\$65,682	\$57,974	\$57,974	0.0%
TOTAL BUDGET		\$714,358	\$759,330	\$780,468	\$800,854	\$813,741	1.6%

Phase II Financial Services							
10	Base Salary	33,214	0	0	0	0	N/A
11	Other Salary	2,821	0	0	0	0	N/A
Total Salaries		\$36,035	\$0	\$0	\$0	\$0	N/A
20	Fringe Benefits	7,975	0	0	0	0	N/A
Total Benefits		\$7,975	\$0	\$0	\$0	\$0	N/A
TOTAL BUDGET		\$44,010	\$0	\$0	\$0	\$0	N/A

Purchasing							
10	Base Salary	213,247	247,934	371,571	403,235	394,162	-2.3%
11	Other Salary	36,375	38,586	25,074	951	951	0.0%
Total Salaries		\$249,622	\$286,520	\$396,645	\$404,186	\$395,113	-2.2%
20	Fringe Benefits	43,206	49,695	73,419	114,403	115,677	1.1%
Total Benefits		\$43,206	\$49,695	\$73,419	\$114,403	\$115,677	1.1%
30	Purchased Services	12,357	16,922	31,966	24,579	15,733	-36.0%
31	Utilities	4,612	6,085	11,052	2,482	2,482	0.0%
40	Supplies	2,760	9,632	5,557	3,372	9,605	184.8%
50	Equipment	4,011	8,125	-972	0	2,613	N/A
Total Other Operating Expens		\$23,741	\$40,764	\$47,603	\$30,433	\$30,433	0.0%
TOTAL BUDGET		\$316,569	\$376,979	\$517,667	\$549,022	\$541,223	-1.4%

Position Summary

<i>Position Title</i>	<i>FY 2010</i>	<i>FY 2011</i>	
ACCOUNTING TECHNICIAN	3.0	3.0	
ADMINISTRATIVE SECRETARY	1.0	1.0	
BUDGET ANALYST	2.0	2.0	
BUYER-PURCHASING	3.0	3.0	
CHIEF FINANCIAL OFFICER	1.0	1.0	
CONTROLLER	1.0	1.0	
COORD-A6-BUSINESS/FINANCE	1.0	1.0	
COORD-FINANCE/BUSINESS	1.0	1.0	
DIRECTOR-FINANCE/BUSINESS	3.0	3.0	
EXECUTIVE SECRETARY	1.0	1.0	
LEAD BUYER-PURCHASING	3.0	3.0	
PURCHASING SPECIALIST	1.0	1.0	
SENIOR BUDGET ANALYST	1.0	1.0	
SENIOR CLERK-DISBURSEMENTS	11.0	11.0	
SR COORD-FINANCE/BUSINESS	4.0	4.0	
STAFF ACCOUNTANT	1.0	1.0	
			<i>Difference</i>
<i>Division Total</i>	38.0	38.0	0.0