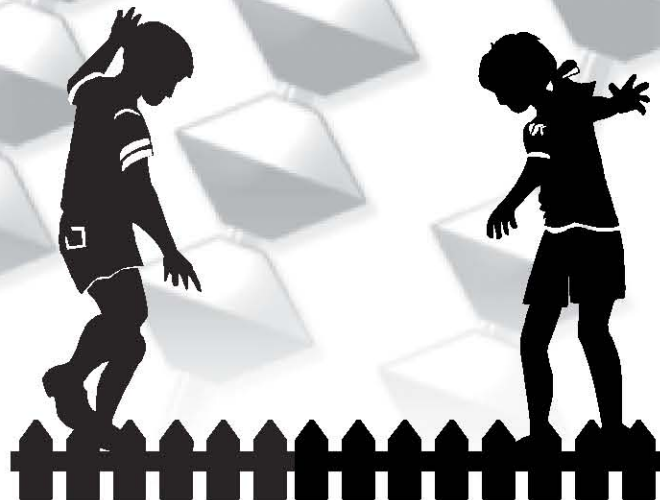


Budget

FINANCIAL SERVICES



SAVANNAH-CHATHAM COUNTY PUBLIC SCHOOLS

The Division of Financial Services has primary staff responsibility for all aspects of financial management and procurement for the School System. Finance staff members are responsible for planning, organizing, coordinating, directing, and controlling of the accounting, budgeting, financial management, investment and procurement. The mission of the Division of Finance is to ensure financial stability through proper and prudent management of the fiscal resources of the school system. This mission is accomplished through maximizing revenues from all sources, monitoring expenditures, investing prudently, obtaining the highest quality goods and services at economical prices, and serving both our internal and external customers in a timely and efficient manner.

Financial Services Goals and Objectives

Goal - Improve the district's financial accountability in order to support the district's goals.

Objectives

- Continue to receive Government Finance Officers Association (GFOA) and the (ASBO) award on Budget.
- Continue to receive Association of School Business Officials (ASBO) International and GFOA awards on Comprehensive Annual Financial Report (CAFR).
- Continue to receive the Meritorious Budget Award from the Association of School Business Officials(ASBO)

Goal - Improve the communication of the district's financial accountability to internal and external parties.

Objectives

- Post Fiscal Year 2012 CAFR to district web site.
- Post quarterly financial reports to district web site within 10 days of submittal to school board.

Goal - Improve documentation of financial processes (policies, procedures, operating processes, instruction manuals, etc.) to enhance continuity of well-defined processes.

Objectives

- Complete review and update of all Board policies assigned to Finance.
- Update Student Activity Fund Accounting Handbook.

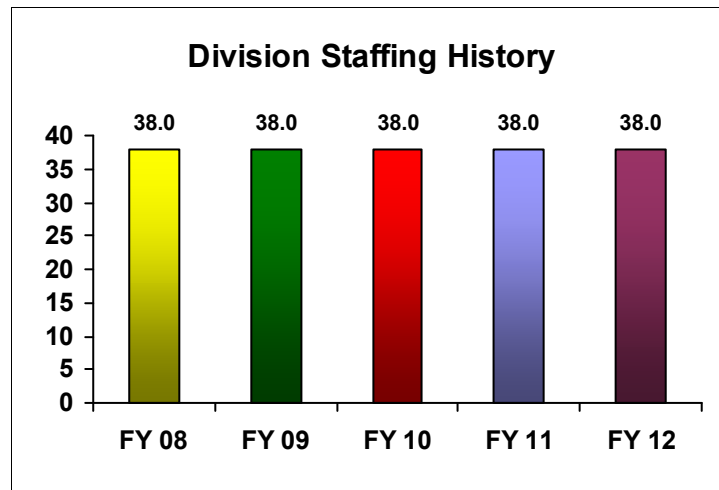
Goal - Support district efforts to obtain funding to replace and/or improve facilities.

Objective

- Prepare appropriate financial documentation needed for district's efforts to obtain funding for facilities.

Financial Services

		FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Modified Budget	FY 2012 Adopted Budget	%Change FY 2011 to FY 2012
OPERATING EXPENDITURES							
10	Base Salary	1,622,359	1,868,046	1,840,808	1,944,123	1,973,838	1.5%
11	Other Salary	62,478	55,520	6,381	14,206	14,206	0.0%
Total Salaries		\$1,684,837	\$1,923,566	\$1,847,189	\$1,958,329	\$1,988,044	1.5%
20	Fringe Benefits	328,770	376,212	378,781	491,310	592,678	20.6%
Total Benefits		\$328,770	\$376,212	\$378,781	\$491,310	\$592,678	20.6%
30	Purchased Services	84,306	87,359	86,502	89,642	79,442	-11.4%
31	Utilities	27,165	12,257	9,892	16,563	16,563	0.0%
40	Supplies	78,532	32,594	23,668	35,059	45,259	29.1%
41	Books	4,659	2,102	2,013	2,700	2,700	0.0%
50	Equipment	31,204	22,088	958	24,258	24,258	0.0%
Total Other Operating Expenses		\$225,865	\$156,401	\$123,034	\$168,222	\$168,222	0.0%
TOTAL BUDGET		\$2,239,473	\$2,456,179	\$2,349,003	\$2,617,861	\$2,748,944	5.0%



Financial Services

		FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Modified Budget	FY 2012 Adopted Budget	%Change FY 2011 to FY 2012
Accounting							
10	Base Salary	285,118	353,286	391,790	362,076	363,120	0.3%
11	Other Salary	1,546	176	98	347	347	0.0%
Total Salaries		\$286,664	\$353,462	\$391,888	\$362,423	\$363,467	0.3%
20	Fringe Benefits	58,396	71,826	82,171	92,282	107,292	16.3%
Total Benefits		\$58,396	\$71,826	\$82,171	\$92,282	\$107,292	16.3%
30	Purchased Services	6,153	3,493	8,601	16,879	8,829	-47.7%
31	Utilities	2,555	83	228	1,755	1,755	0.0%
40	Supplies	5,864	8,689	4,070	5,000	13,050	161.0%
50	Equipment	2,502	3,372	0	2,625	2,625	0.0%
Total Other Operating Expens		\$17,074	\$15,638	\$12,899	\$26,259	\$26,259	0.0%
TOTAL BUDGET		\$362,134	\$440,925	\$486,958	\$480,964	\$497,018	3.3%

Accounts Payable							
30	Purchased Services	0	0	0	600	600	0.0%
Total Other Operating Expens		\$0	\$0	\$0	\$600	\$600	0.0%
TOTAL BUDGET		\$0	\$0	\$0	\$600	\$600	0.0%

Budgeting Services							
10	Base Salary	293,766	319,710	302,836	319,710	319,710	0.0%
Total Salaries		\$293,766	\$319,710	\$302,836	\$319,710	\$319,710	0.0%
20	Fringe Benefits	58,189	62,360	60,726	79,679	94,443	18.5%
Total Benefits		\$58,189	\$62,360	\$60,726	\$79,679	\$94,443	18.5%
30	Purchased Services	16,422	11,856	13,858	11,600	13,800	19.0%
31	Utilities	3,755	-227	0	2,897	2,897	0.0%
40	Supplies	11,081	4,572	7,000	5,419	3,219	-40.6%
50	Equipment	5,549	0	0	2,097	2,097	0.0%
Total Other Operating Expens		\$36,807	\$16,201	\$20,858	\$22,013	\$22,013	0.0%
TOTAL BUDGET		\$388,763	\$398,271	\$384,420	\$421,402	\$436,166	3.5%

Chief Financial Officer							
10	Base Salary	245,814	258,984	252,298	258,984	259,923	0.4%
11	Other Salary	362	0	0	1,591	1,591	0.0%
Total Salaries		\$246,176	\$258,984	\$252,298	\$260,575	\$261,514	0.4%
20	Fringe Benefits	45,876	48,587	48,921	65,327	85,425	30.8%
Total Benefits		\$45,876	\$48,587	\$48,921	\$65,327	\$85,425	30.8%
30	Purchased Services	4,705	3,288	4,759	8,200	8,200	0.0%
40	Supplies	39,180	1,341	222	4,788	4,788	0.0%
41	Books	4,659	2,102	2,013	2,700	2,700	0.0%
50	Equipment	11,671	4,547	0	15,255	15,255	0.0%
Total Other Operating Expens		\$60,214	\$11,278	\$6,995	\$30,943	\$30,943	0.0%
TOTAL BUDGET		\$352,266	\$318,849	\$308,214	\$356,845	\$377,882	5.9%

Financial Services

		FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Modified Budget	FY 2012 Adopted Budget	%Change FY 2011 to FY 2012
Disbursements							
10	Base Salary	549,726	564,496	558,053	609,191	618,440	1.5%
11	Other Salary	21,984	30,270	6,254	11,317	11,317	0.0%
Total Salaries		\$571,710	\$594,766	\$564,308	\$620,508	\$629,757	1.5%
20	Fringe Benefits	116,614	120,020	117,177	156,900	183,553	17.0%
Total Benefits		\$116,614	\$120,020	\$117,177	\$156,900	\$183,553	17.0%
30	Purchased Services	40,105	36,756	34,596	32,180	32,280	0.3%
31	Utilities	14,770	1,350	2,330	9,429	9,429	0.0%
40	Supplies	12,775	12,435	8,880	14,697	14,597	-0.7%
50	Equipment	3,357	15,141	958	1,668	1,668	0.0%
Total Other Operating Expens		\$71,006	\$65,682	\$46,765	\$57,974	\$57,974	0.0%
TOTAL BUDGET		\$759,330	\$780,468	\$728,249	\$835,382	\$871,284	4.3%

Purchasing							
10	Base Salary	247,934	371,571	335,830	394,162	412,645	4.7%
11	Other Salary	38,586	25,074	28	951	951	0.0%
Total Salaries		\$286,520	\$396,645	\$335,858	\$395,113	\$413,596	4.7%
20	Fringe Benefits	49,695	73,419	69,787	97,122	121,965	25.6%
Total Benefits		\$49,695	\$73,419	\$69,787	\$97,122	\$121,965	25.6%
30	Purchased Services	16,922	31,966	24,688	20,183	15,733	-22.0%
31	Utilities	6,085	11,052	7,334	2,482	2,482	0.0%
40	Supplies	9,632	5,557	3,496	5,155	9,605	86.3%
50	Equipment	8,125	-972	0	2,613	2,613	0.0%
Total Other Operating Expens		\$40,764	\$47,603	\$35,518	\$30,433	\$30,433	0.0%
TOTAL BUDGET		\$376,979	\$517,667	\$441,163	\$522,668	\$565,994	8.3%

Position Summary

<i>Position Title</i>	<i>FY 2011</i>	<i>FY 2012</i>	
ACCOUNTING TECHNICIAN	3.0	3.0	
ADMINISTRATIVE SECRETARY	1.0	1.0	
BUDGET ANALYST	2.0	2.0	
BUYER-PURCHASING	3.0	3.0	
CHIEF FINANCIAL OFFICER	1.0	1.0	
CONTROLLER	1.0	1.0	
COORD-A6-BUSINESS/FINANCE	1.0	1.0	
COORD-FINANCE/BUSINESS	1.0	1.0	
DIRECTOR-FINANCE/BUSINESS	3.0	3.0	
EXECUTIVE SECRETARY		1.0	
EXECUTIVE SECRETARY FINANCE	1.0		
LEAD BUYER-PURCHASING	3.0	3.0	
PURCHASING SPECIALIST	1.0	1.0	
SENIOR BUDGET ANALYST	1.0	1.0	
SENIOR CLERK-DISBURSEMENTS	11.0	11.0	
SR COORD-FINANCE/BUSINESS	4.0	4.0	
STAFF ACCOUNTANT	1.0	1.0	
<i>Division Total</i>	<i>38.0</i>	<i>38.0</i>	<i>Difference</i> <i>0.0</i>