

School Council Meeting Minutes

November 28, 2018

Heard Elementary School

Members in Attendance/Attendees – Alonna Curry, Megan Burriss, Rebecca Newport, Brianne All, Andrea Zaragoza, Becky Blakewood, Tiffany Rodriguez, and Charles McMillan

SC = School Council

1. Call to Order - Ms. Alonna Curry - begin at 9:15am
 - a. Introductions
2. Pledge of Allegiance - Mrs. Brianne All
3. Approval of Agenda – Mrs. Andrea Zaragoza
 - a. Approval of minutes for September 27th and today November 28th will be postponed until next meeting after committee review
 - b. Move to Approve Agenda – Curry
 - c. Seconded - Rodriguez
4. School Council Training- Mr. Charles McMillan
 - a. Most important thing is able to ask questions
 - b. Need 2nd business partner along with Blakewood
 - c. 3 resources - provides important information
 - i. GA School Council Law
 - ii. School Council Fact Sheet
 - iii. School Council Brochure
 - d. Ask questions throughout presentation
 - e. SC is imbedded in law - PTA is separate and not legal obligation
 - i. Improve communication among parents and community through school management
 - ii. Emphasis on the role of parents / no longer principal
 - iii. Majority must be parents on school council
 - f. Main purpose of SC - advise on school improvement and achievement to principal, superintendent, and school board
 - g. Parents are elected by parents and must have an enrolled student at the school
 - h. Teachers are elected by teachers
 - i. Principal is member by law
 - j. Legally must post to public that we are electing a new principal
 - i. We will post to school community, rather than general public
 - k. Take as many opportunities to be transparent when voting ballots
 - l. Employee and parent cannot serve on that school's SC / can serve on other school's council
 - m. All meetings are public domain / open to anyone to sit in
 - i. Put dates on school calendars sent home to parents
 - ii. Aside from SC offering advice to superintendent or when recommending principal along with candidate interviews
 - n. 4 times a year minimum
 - i. Location can vary
 - ii. Speakers can ask to speak to the council ahead of time/ council is obligated to listen, not respond/react
 - o. Minutes must be posted to public no later than 20 days after meeting date
 - i. Copy of minutes to school board, superintendent, and executive director to principal
 - p. Officers demanded by law - president, vice president, and secretary

- i. Parent must be president and preside over meetings
 - q. Roles of Officers
 - r. SC has special relationship with school board
 - i. School board must respond to written SC request/recommendation within 60 days
 - s. Election process offers resumes and candidate interviews
 - i. SC recommendations come into play when school board has decided to advertise the job of principal
 - t. McMillan will provide secretary with candidate resumes and secretary will share with SC
 - i. Must be kept private, not open discussion among colleagues
 - ii. Teachers can provide input to council members
 - u. Special meeting will be without candidates to review questions with McMillan prior to interviews
 - v. Deliberation Meetings
 - i. Minutes will reflect opening of meeting and closing due to candidate interviews
 - ii. Meeting will continue to be closed during interviews deliberations but will reopen to take the vote
 - w. Time consumption comes during deliberation - block 4 hours
 - x. Work on questions early on
 - i. All questions must be asked of all candidates - no variations between candidates
 - y. If you know or have any connections to any of the candidates, be transparent with the SC about it - state your ability to be objective or not
 - i. If you cannot be objective, you must recuse yourself from the vote
 - z. Any questions/concerns can be forwarded to Mr. McMillan (email provided on School Council Fact Sheet) - cmcmillan@msn.com
5. Question and Answer Session- All members
- a. All questions were asked during presentation
6. Principal's Report
- a. School Nurse: Rachel Goehler
 - b. CCRPI Score- 68
 - i. Preliminary score was 63 / actual score was an improvement
 - ii. Area of Strength - Content Mastery 69.6 (higher average than district and state scores)
 - 1. District 54.5
 - iii. Area of Concern - Progress (Growth) in ELA & Math
 - 1. Our score - 60.9 (District was 82.3 / State was 84.4)
 - iv. School Performance on Closing Gaps our score was 59.1
 - 1. District (81.6) and State (85.0)
 - v. School Performance on Readiness our score was 84.5
 - 1. District (77.8) and State (79.1)
 - vi. School Climate Results - Overall 94.50
 - 1. Surveys - 82.46
 - a. Student 74.98
 - b. Teacher 84.95
 - c. Parent 87.46
 - vii. School Improvement Plan
 - c. STEAM Update – State Visit- March 29
 - i. Business Partner breakfast- December 14th at 9:00 am
 - ii. STEAM Night- February 21st, 2018
 - d. Other Concerns
 - i. None given at this time
 - e. Adjournment

i. Adjourned by President at 10:51am