



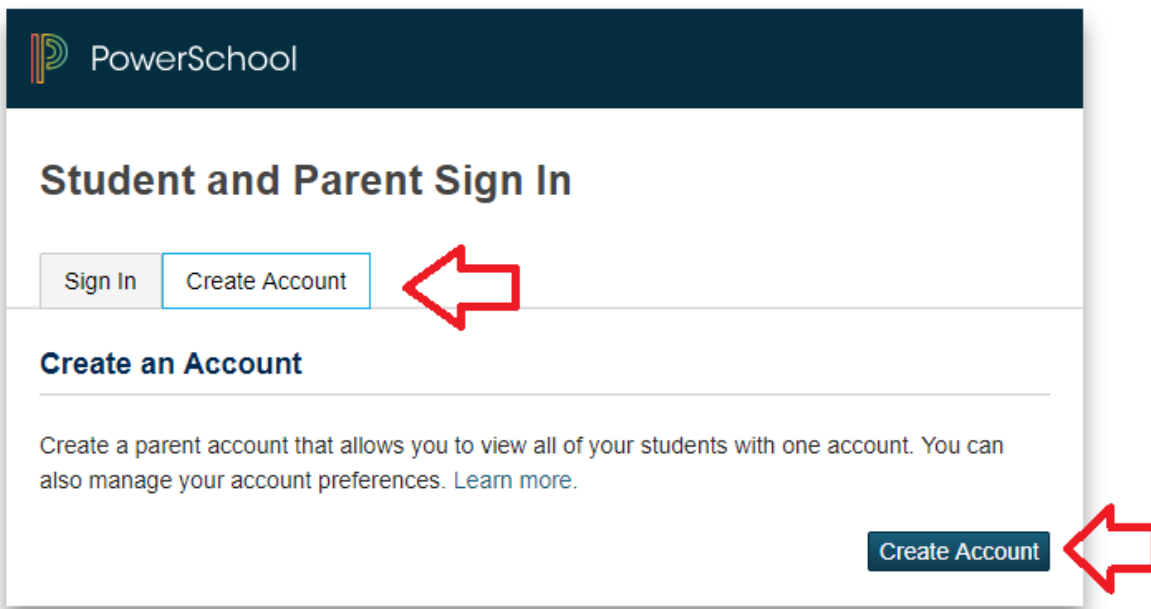
Parents/Guardians who have never had an account:

1. Go to www.SCCPSS.com
2. Under Family->Parent tools->PowerSchool: Parent Access
3. Click the Parent Access button

Click Button Below for Parent Access



4. If the Parent/Guardian has never had an account, click the create an account tab
5. Click Create account Button



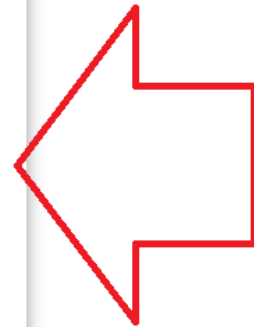


- 6. Parent/Guardian will complete the following fields:
 - a. First Name: This will be the first name of the Parent/Guardian
 - b. Last name: This will be the first name of the Parent/Guardian
 - c. Email: Parent/Guardian email address
 - d. Desired username: Parent/Guardian will come up with a unique username. This is not the parent access code provided by the school
 - e. Password: Parent/Guardian will create a unique password
 - f. Re-enter password: Reenter password

Create Parent Account

Parent Account Details

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/> <input type="password"/>
Re-enter Password	<input type="password"/>
Password must:	•Be at least 6 characters long





- 7. Parent/Guardian will complete the following fields:
 - a. Student Name: First and last name of student
 - b. Access ID: This is the parent access id provided by the school
 - c. Access password: This is the parent password provided by the school
 - d. Relationship: select relationship to the student

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

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Student Name

Access ID

Access Password

Relationship

-- Choose



- 8. Click Enter

